

## **Analyst, Compliance Risk and Diligence (Job Number: 18000787)**

### **Description**

Kroll is the leading global provider of risk solutions. For more than 45 years, Kroll has helped clients make confident risk management decisions about people, assets, operations and security through a wide range of investigations, cyber security, due diligence and compliance, physical and operational security and data and information management services. Kroll is a division of Duff & Phelps, the global advisor that protects, restores and maximizes value for clients in the areas of valuation, corporate finance, investigations, disputes, cyber security, compliance and regulatory matters, and other governance-related issues. We work with clients across diverse sectors, mitigating risk to assets, operations and people. With Kroll, a division of Duff & Phelps since 2018, our firm has nearly 3,500 professionals in 28 countries around the world.

As an Analyst, you will support the overall research and due diligence within our Compliance Practice, by gathering information to help Kroll's clients onboard and manage the risks associated with new clients and third parties, ensure we offer the right level of screening and due diligence solutions based on the risks inherent in the opportunity.

### **RESPONSIBILITIES:**

- Data exploration - conduct in depth intelligence research by gathering various data and information verifying the credibility and quality of the information/data/sources
- Perform various searches e.g. adverse media and internet research, global compliance, watch list and sanctions
- Review and analyze extensively on information gathered
- Produce accurate, high quality written reports
- Take ownership of project and deliverables
- Assist in document management that supports analyses performed
- Coordinating research and working closely with team members in other Kroll offices
- Demonstrate excellent judgment, be commercially-focused and be driven by professional excellence and a commitment to the Kroll brand

### **REQUIREMENTS:**

- Undergraduate or graduate degree at an accredited university majoring in Economics, Finance, Journalism, International Relations/Affairs, Regional Studies, Political Science, or other related areas of study
- Extremely strong reading and writing skills in English and Chinese, ability to quickly and effectively summaries information from multiple sources into a concise analytical assessment



A Division of  
DUFF & PHELPS

- Ability to prioritize several projects and assignments on multiple topics while meeting tight deadlines
- 1-3 years' previous work experience is highly desirable. Candidates with more experience will be considered for an Associate position
- Proficiency in both English and Chinese (simplified & traditional)
- Proficiency in Thai/Vietnamese/Japanese/Korean/Bahasa is an advantage
- Availability to work a full-time schedule with the understanding that additional hours and weekend work may be a requirement

In order to be considered for a position at Duff & Phelps, you must formally apply via [careers.duffandphelps.jobs](https://careers.duffandphelps.jobs)

*Duff & Phelps is committed to equal opportunity and diversity, and recruits people based on merit.*



A Division of  
**DUFF & PHELPS**

## **Intern, Compliance Risk and Diligence (Job Number: 18000817)**

### **Description**

Our professionals balance analytical skills, deep market insight and independence to deliver solid, defensible analysis and practical advice to our clients. As an organization, we think globally. We create transparency in an opaque world, and we encourage our people to do the same. That means when you take your place on our team, you'll discover a supportive and collaborative work environment that empowers you to excel. If you're ready to share your perspective with the world, then you can make a real impact here. This is the Duff & Phelps difference.

Duff & Phelps is the global advisor that protects, restores and maximizes value for clients in the areas of valuation, corporate finance, investigations, disputes, cyber security, compliance and regulatory matters, and other governance-related issues. We work with clients across diverse sectors, mitigating risk to assets, operations and people. With Kroll, a division of Duff & Phelps since 2018, our firm has nearly 3,500 professionals in 28 countries around the world.

Kroll, a division of Duff & Phelps is the leading global provider of risk solutions. For more than 40 years, Kroll has helped clients make confident risk management decisions about people, assets, operations, and security through a wide range of investigations, cyber security, due diligence and compliance, physical and operational security, and data and information management services. Headquartered in New York with more than 35 offices in 20 countries, Kroll has a multidisciplinary team of nearly 1,000 employees and serves a global clientele of law firms, financial institutions, corporations, non-profit institutions, government agencies and individuals.

**We are looking for final year students who will be able to work for a minimum of 16 hours per week from September 2018 – November 2018, or from January 2019 - April 2019. Please state your available work schedule on your resume.**

At Duff & Phelps, your work will help protect, restore and maximize value for our clients. Join us and together we'll maximize the value of your career.

### **Summary of Position**

As an Intern, you will support the overall research and due diligence within our Compliance Practice, by gathering information to help Kroll's clients onboard and manage the risks associated with new clients and third parties, ensure we offer the right level of screening and due diligence solutions based on the risks inherent in the opportunity.

### **RESPONSIBILITIES:**

- Data exploration - conduct in depth intelligence research by gathering various data and information verifying the credibility and quality of the information/data/sources
- Perform various searches e.g. adverse media and internet research, global compliance, watch list and sanctions
- Review and analyze extensively on information gathered
- Produce accurate, high quality written reports
- Take ownership of project and deliverables
- Assist in document management that supports analyses performed
- Coordinating research and working closely with team members in other Kroll offices
- Demonstrate excellent judgment, be commercially-focused and be driven by professional excellence and a commitment to the Kroll brand

**REQUIREMENTS:**

- Final year undergraduate or postgraduate student at an accredited university majoring in Economics, Finance, Journalism, International Relations/Affairs, Regional Studies, Political Science, or other related areas of study
- Extremely strong reading and writing skills in English and Chinese, ability to quickly and effectively summaries information from multiple sources into a concise analytical assessment
- Ability to prioritize several projects and assignments on multiple topics while meeting tight deadlines
- Proficiency in both English and Chinese (simplified & traditional) is a must

In order to be considered for a position at Duff & Phelps, you must formally apply via [careers.duffandphelps.jobs](https://careers.duffandphelps.jobs)

*Duff & Phelps is committed to equal opportunity and diversity, and recruits people based on merit.*

## **Associate, Business Intelligence and Investigations (Job Number: 18001121)**

### **Description**

Kroll, a division of Duff & Phelps' Business Intelligence and Investigations ("BII") practice is world-renowned for our trusted experts, global resources, local insight, and actionable results. As the originator of the modern, independent internal investigation, over our 45-year history Kroll has conducted thousands of investigations worldwide. Clients have entrusted us with assisting them to resolve some of their most difficult and business critical challenges.

Our investigative services include financial, internal, and regulatory investigations, asset searches, brand protection, forensic accounting, dispute advisory services, litigation support, business/market entry intelligence, transaction intelligence, proxy contests, intellectual property infringement and product counterfeiting, and regulatory or court-ordered monitorships.

Kroll's BII practice is staffed with a multidisciplinary team of professionals who include former prosecutors, law enforcement officers and journalists, as well as certified public and forensic accountants, data analytics experts, and certified fraud examiners.

### **Summary of Position**

As an Associate within the BII practice, you are required to support case managers to conduct in-depth investigative & intelligence due diligence research. Manage cases from start to finish, conducting extensive Internet, database, and media research ('Desktop Research') into companies and individuals to provide our clients with an accurate assessment of the status, legitimacy, general background, and overall reputation of a subject company and its principals.

Our Associates' work enables our clients to make informed, strategic decisions that have a huge impact on their organisations. As a result, we place a high value on our talent and seek candidates with a high level of conscientiousness, integrity, and professional pride.

### **Responsibilities:**

- Conducting extensive primary and secondary web-based research
- Identifying relevant information and developing useful insights into research subjects
- Writing and editing of research reports for client use
- Tracking progress and ensuring timely completion of cases
- Contacting the client as required by supervisor
- Confirming the accuracy, logic and overall quality of research reports
- Take ownership of project and deliverables
- Coordinating research and working closely with team members in other Kroll offices
- Demonstrate excellent judgment, be commercially-focused and be driven by professional excellence and a commitment to the Kroll brand.



A Division of  
**DUFF & PHELPS**

### **Requirements:**

- Strong academic background, preferably in the fields of Finance, Journalism, International Relations, International Business and Political Science, Law or Security Studies
- Commercial experience preferably 1-3 years' experience gained from a research-related field
- Ability to communicate with a high level of fluency and clarity in both writing and speech in English, Cantonese and Mandarin is a must.
- Proven ability to perform all methods of research, including desktop research and analysis from primary and secondary sources
- Strong understanding and developed interest in Asian politics and current affairs
- Excellent reports writing, analytical and problem solving skills
- Ability to synthesize large volumes of information
- Enthusiasm for finding "the needle in a haystack"
- Flexible team player, with strong interpersonal skills
- Proficient in MS Office. Ideally also proficient in investigative analysis tools

In order to be considered for a position at Kroll, you must formally apply via [careers.duffandphelps.jobs](https://careers.duffandphelps.jobs)

*Duff & Phelps is committed to equal opportunity and diversity, and recruits people based on merit.*